

Camp Scouthaven2019

Sci-Fi Space Adventure



Camp Coordinator & Registration Guide

Greater Niagara Frontier Council, BSA

2860 Genesee St

Buffalo, NY 14225-3131

www.wnyscouting.org



Programming

The Greater Niagara Frontier Council is offering an exciting Summer Camp experience for Cub Scouts and Webelo's Scouts. This program is nationally approved and accredited, and its leadership is trained and certified at Boy Scout National Camping Schools. The GNFC "Sci-Fi Space Adventure" Summer Camp at Scouthaven will provide your Pack and its families with an unforgettable four days of camping, learning, and adventure.

Camp Scouthaven is located 30 miles south east of Buffalo in Freedom, NY. Situated on beautiful Crystal Lake, the camp consists of more than 890 acres of rolling hills and trees with many beautiful open spaces for programming. A wonderfully operated and maintained BB gun and air rifle range as well as archery and slingshot range and a full fleet of boats and docks for swimming, fishing, and boating give your scouts the opportunity to learn new skills while having a ton of fun. Your scouts will also love our outpost areas, group sports, nature, biking and special Webelo's I and II programs.

Each session of Cub Scout Resident Camp runs for 4 days and 3 nights. Cub Scouts attend with their Pack or with a parent at the session of their choosing.

2019 Session Dates:

- ~~Session 1 July 5 – 8 XLD~~
- Session 2 July 11 – 14
- Session 3 July 18 – 21
- Session 4 July 25 – 28
- Session 5 Aug 1 – 4
- Session 6 Aug 8 – 11



SPECIAL NOTE REGARDING WEBELOS AND NEW CUB SCOUTS: Tiger Cubs who join in the spring of 2019 or who have participated in the 2018-2019 Lion program may attend Summer Camp. Webelos who complete the fifth grade in 2019 should attend Boy Scout Summer Camp at Schoellkopf Scout Reserve with their new Boy Scout Troop. Plan ahead with your local Boy Scout Troop to complete a Webelos to Boy Scout transition that allows boys to meet the registration and payment deadlines for Boy Scout Summer Camp.

Pack Camp Coordinator:

Packs should select an adult leader to coordinate the Pack's summer camping activities. All bunk deposits and camp fees should be made only by the Pack Camp Coordinator. This person is responsible for collecting the fees, health forms, and adult Youth Protection Training records, and for entering camp registration online. The Camping Coordinator will act as a contact person for all phone calls and mailings and will gather information, attend leaders' meetings and perform any additional duties that may concern Camp Scouthaven Cub Resident Camp.

Sleeping Accommodations:

All Resident Camps have canvas tents over wooden platforms, with 2 cots. There are 12 sites available with campfire rings, flagpoles, dining shelters, vault latrines, running water and hand sanitizer. Each site accommodates 30 campers, with the exception of site 1A & 1B which each hold 20 campers, and site 4 which holds 60 campers. Electricity is available for medical purposes only. We also have handicapped accessible tents available. Sites are assigned the day before arrival. Site assignments are based on needs and numbers.



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Pack Leadership:

Each pack must have 2 deep leadership and provide at least one adult leader for every four boys throughout their resident stay. Under NO circumstances may the Cubs be left unattended. If Pack leadership changes during the week, please advise the camp leadership. **Anyone entering or leaving Camp Scouthaven during the week must sign-in or sign-out at the camp office.**

Camp Health Services:

New York State law and BSA policy requires the official BSA Annual Health and Medical Record, Parts A,B & C for Scouts and Adults and Over the Counter Medication (OTC) forms for Cub Scouts only. These forms are kept on file with the Camp Health Officer during camp participation. Official BSA forms are available online at www.wnyscouting.org. Physical examinations must take place within 1 year of camp. If the OTC form does not have a physician's signature, the Camp Health Officer cannot administer any OTC medication. Any Cub Scout or Adult not having a completed and signed medical form will NOT BE ABLE to participate in any activities in camp. Everyone must have a completed health form within 24 hours of arrival. A Health Officer is present in camp at all times, and a local doctor is on call for emergencies. All first aid treatment will be given and recorded at the health lodge. Serious cases are sent to local hospitals. All injuries must be reported to the health officer. All medications, including any Over the Counter drugs, must be in their original containers and turned in to the Health Officer at check in. The Health Officer will dispense all medications as needed. Exceptions are inhalers and epi pens.

Adult Training:

All adults attending resident camp, regardless of BSA registration status, must have Youth Protection Training. Proof of training will be required at time of check in. We cannot look up your training at camp.

Visitors in Camp:

Visitors are always welcome at Camp Scouthaven. However, we ask that parents contact their son's Cubmaster or leader prior to coming out to camp. All visitors must sign-in at the camp office to receive a colored bracelet that is to be worn at all times and must sign out upon leaving camp. If a visitor wishes to stay for a meal, please make a reservation at least 24 hours in advance. Visitor meal charges are to be paid at the camp Trading Post and are as follows: Breakfast \$4.50, Lunch \$6.50, and Dinner \$8.50

Dining Hall:

Each Pack is assigned tables. The Pack is to assign one waiter per table for every meal to set up and clean up. Two adult leaders should accompany the boys. The waiters are to arrive 10 minutes before the meal. The dining hall steward will give directions for the set up and clean up to the waiters.

Meals:

All meals are served family style. Please review the menu on the camping site. We try to accommodate all diets, so if there are any dietary concerns, please have the parent fill out the attached form and return to the Camping Coordinator at: brandon.blatz@scouting.org.

Family BBQ:

The last day of each resident camp session is Family Day. Family members and visitors are welcome to join us for the Family BBQ and closing campfire. BBQ tickets must be purchased at the Trading Post by the 3rd day of camp. The BBQ cost is \$8.50 per person, under 10 yrs. \$6.50, children under five eat free. Hot dogs will be available for children under 10 years if requested when ordering BBQ tickets.

Shower and Restroom Facilities:

A central, ADA accessible shower house and restroom facility with hot/cold running water, sinks, private shower stalls, and flush toilets is located within an easy walk from all campsites. Please remember good conduct and courtesy when using the showers. It is BSA policy that males and females, as well as adults and youths, have separate shower facilities. Improper use of this facility should be brought to the attention of the Camp Director IMMEDIATELY. Each campsite is also equipped with a vault latrine, cold running water, wash stand and hand sanitizer for use in site

Trading Post:

The trading post is scheduled to be open during all available hours of the day and evening with the exception of mealtimes, siesta, campfires, and vespers. Trading Post items for sale include snacks, books, camping gear, camp T-shirts and sweatshirts, etc... Accounts may be set up for the boys. Checks are accepted made payable to GNFC. We also accept Credit Cards.

Pets in Camp:

In compliance with the state health and safety codes, no dogs or other pets will be allowed in camp during the summer camping season. This includes Family day on Sunday.

Camp Telephone Numbers:

The Summer Camp Scouthaven office phone number is (716) 492-0331. This number is available 24 hours a day. Emergency calls made after 9 PM will be answered by the Health Officer.

Mail Service:

Daily postal deliveries and collections are made at camp. Mail is delivered to the Packs during siesta. Outgoing mail should be placed in the mailbox located on the porch of the camp office by 9 AM. It would be very helpful if the Cub Scouts could ask their correspondents to include their Pack number in the address. The correct mailing address for the camp is:

*Scout Name
Pack #___ Camp
Scouthaven
10784 Rt. 98
Freedom, NY 14065*

A Note from the Director:

In the end, we believe we can help your pack and its families create an incredible experience that your scouts will remember for the rest of their lives. It is the people who teach us and play games with us and share experiences with us that make us feel and believe that the best in us is right there to be shared. The truth is that the experience we give your scouts will be a shared experience. You, the unit leaders, play a key role in this experience, and this summer camp I will need your enthusiasm, knowledge, and modeling to be great. I will promise that your scouts are my primary concern and that their safety, enjoyment, and learning will be the most important thing on the minds of our entire staff.

Sincerely,

Bridget Pacholec

Camp Scouthaven Camp Director 2019

CAMP SCOUTHAVEN 2019

CAMP FEES

IF PAID BY APRIL 26, 2019:

Cub Scout \$275.00

Adult \$150.00

Sibling Scout \$260.00

IF PAID AFTER APRIL 26, 2019:

Cub Scout \$300.00

Adult \$175.00

Sibling Scout \$285.00

PAYMENT SCHEDULE: Payments may be made online or mail in a check.

- **Due FEBRUARY 15, 2019:** Bunk reservation: Number of bunks @ \$25.00. Bunk deposits are non-refundable. We must commit financial resources to employ staff, purchase food and program materials to prepare for summer operations.
- **Due APRIL 26, 2019:** Final Roster online. Final payment is non-transferable and will only be refunded based on council refund policy.

CAMPERSHIPS:

Families in need of financial assistance should apply for GNFC Campership. Camperships are based on youth rate less bunk deposit. No camperships are available for adults.

Call us at 512-6216 for an application or go online at www.wnyscouting.org.

Camperships are due March 8, 2019.

REFUND POLICY:

All refund requests must be submitted on an Official Refund Request Form available at the Council Service Center or Council Website.

The requests *must* be:

Filed & submitted by the parents (WITH SUPPORTING DOCUMENTATION).

Signed by parent and Unit Leader.

Received by August 30, 2019.

All requests will be subject to a \$25 cancellation fee. After August 30, 2019, refund requests will be subject to a 50 % cancellation fee. Refund requests received after September 6, 2019 will not be considered. Circumstances under which refunds will be granted are as follows:

Illness of Scout prevents his attendance at summer camp.

Illness or death in the campers' immediate family prevents attendance at camp.

Family relocation makes attending camp impractical.

Mandatory attendance at summer school that is verifiable.

If a camper leaves camp for medical reasons (HOME-SICKNESS IS NOT CONSIDERED A REFUNDABLE MEDICAL REASON.) In such cases, the camper will receive a pro-rated refund for the unused portion of camp.

HOW DO I REGISTER?

The online Summer Camp (OPENS ON DECEMBER 1, 2018) registration process for both GNFC resident camp programs follows the same basic steps:

1. Units complete and return a **Reservation form** found on the website at www.wnyscouting.org ->Camping ->Cub Scout Camp.
2. GNFC processes the form, creating an online reservation for each unit based on the information provided on the form. If the Camp Coordinator changes, please contact the camping department.
3. GNFC provides each unit with an **ID and Password** to access their reservation online. (ID and Passwords will be emailed along with the link to register.)
4. Follow the link to Log On, have your **ID and Password** available:

You may now begin to register your campers

- **Who's Coming:** Enter the number attending, then you will need to enter names, gender and ranks for the cub scout **CUB SCOUT RANKS AS OF 6/30/19** (T=TIGER, W=WOLF, B=BEAR, WEB=WEBELO, AOL=ARROW OF LIGHT) (Adults must be registered with BSA for the month they are attending camp. Out of Council units must submit their council roster to show proof of registration and YPT.)

NOTE: WHEN YOU GO BACK TO UPDATE YOUR RESERVATION AFTER THE INITIAL LOG ON, GO TO THE WEB PAGE WWW.WNYSCOUTING.ORG, AT THE TOP OF THE PAGE IS A RED BUTTON THAT SAYS LOGIN. (DO NOT FOLLOW THE LINK AGAIN OR YOU WILL CREATE A SECOND REGISTRATION).

5. At check-out, you may make a payment by Credit Card or Pay Pal or mail in the payment, click on the mailbox for offline payment (Checks are made payable to **GNFC**) Flex card payments(Independent Health only accepted) must be made at the Council Service Center.
6. Campership credits will be applied when the committee makes their decisions. Do not make final payment until the credits are posted.
7. GNFC will send confirmation emails to the designated Camp Coordinator each time a change is made in the online system.
8. GNFC will also send information emails from time to time to the Camp coordinators as a group to provide current information on camp plans and updates
9. Special requests (e.g.: handicap site, electricity, special diets, must be submitted in writing to the Camping Department, the form may be found on the website.

Any questions please contact Brandon Blatz, Camping Coordinator at (716)512-6216
Or email brandon.blatz@scouting.org