

INTERNET RE-CHARTER 2021

**ALL CHARTERS ARE DUE IN THE OFFICE NO LATER THAN
NOVEMBER 30, 2020**

Key 3 of each Unit received a 2021 Charter Renewal email on October 1st with renewal information.

New members

- New membership applications should be turned in and paid for as they are received.
- **DO NOT WAIT FOR RE-CHARTER TO TURN IN NEW APPLICATIONS.**

New members should not participate in activities as they are not covered by insurance until they are registered.

Fees due with applications

Pro Rated Registration Chart

All Youth Except Exploring Youth (see next chart)

New Members: One Time To Join Fee - \$25 (no pro rating)

Month Joined	Registration	Insurance	Boys Life	Total Registration w/ Boys Life	Total Registration w/o Boys Life
December	5.50	.50	n/a	6.00	6.00
November	11.00	1.00	2.00	14.00	12.00
October	16.50	1.50	3.00	21.00	18.00
September	22.00	2.00	4.00	28.00	24.00

All Adults & Exploring Youth

Month Joined	Registration	Insurance	Boys Life	Total Registration w/ Boys Life	Total Registration w/o Boys Life
December	3.50	.5	n/a	4.00	4.00
November	7.00	1.00	2.00	10.00	8.00
October	10.50	1.50	3.00	15.00	12.00
September	14.00	2.00	4.00	20.00	16.00

2021 Membership fees
covering Jan 1, 2021 – Dec 31, 2021

Cub Scouts, Scouts BSA & Venturing Youth \$96

Exploring Youth & All Adults \$42

New Youth Member Fee \$25

Each Unit must also submit an Annual Renewal Charter
fee of \$75

To access the Unit Charter Renewal System (UCRS)

Required documents to turn in at the council in order to finalize the renewal process:

1. All pages of the Unit Charter Renewal Report Package (no draft copies please).
2. BSA Adult or Youth applications for everyone listed as “new” on page one of the Charter Renewal Report Package. Adult applications MUST include a signed Disclosure/Authorization form.
3. Youth Protection Training Certificates - YPT is available online at <http://my.scouting.org>
4. If your unit is not paying online, one check for all renewal fees, made payable to Greater Niagara Frontier Council.
5. Annual Charter Agreement:
https://filestore.scouting.org/filestore/membership/pdf/524-182_web.pdf



GREATER NIAGARA FRONTIER COUNCIL

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetime by instilling in them the values of the Scout Oath and Scout Law.

The Greater Niagara Frontier Council serves over 7,000 youth in the communities of Erie County and the western third of Niagara County. The Scouting programs include Cub Scouts for youth in grades K-5, Scouts, BSA for youth ages 11 to 17, and Venturing for youth ages 14 to 20.

UPCOMING EVENTS

- OCT 10** [BALOO - October 10-11, 2020](#)
Basic Adult Leader Outdoor Orientation (BALOO) Camp Schoellkopf - Stevens Shelter or Sikes Cabin Cost: \$18 The BALOO...
- OCT 10** [IOLST - October 10-11, 2020](#)
Introduction to Outdoor Leader Skills Training (IOLST) Camp Schoellkopf - Score Cabin Cost: \$18 Working as patrol, this hands-on...
- OCT 24** [Show & Sell Returns Due](#)
- OCT 24** [Halloween Fun Day - October 24, 2020](#)
Attendees will be assigned groups and will rotate through activity stations with that group. You must remain with your group at...
- NOV 13** [Unit Take Orders Distribution](#)
- NOV 21** [Catholic Committee on Scouting Retreat](#)
- DEC 1** [All Popcorn Payments Due](#)

[View all upcoming events](#)

Go to
wnyscouting.org

Click on
**INTERNET
RECHARTERING**

Then Click on the
**2021 Recharter
Packet Download**



Internet Rechartering tutorial

Search BSA Internet Charter Renewal and go to this link. You can open the Internet Charter Renewal Tutorial for detailed directions

https://i9peu1ikn3a16vg4e45rqi17-wpengine.netdna-ssl.com/wp-content/uploads/2020/10/Internet-Rechartering-Update_Version_12_October-1-2020.pdf

[FAQ'S AND HOW TO'S – Charter Certificate Printing](#)

[FAQ'S AND HOW TO'S – Membership Card Printing](#)

[2020 Internet Charter Renewal Tutorial for Packs, Troops and Crews V12](#)

[FAQ for Internet Charter renewal for units expiring December 31, 2020, and thereafter](#)

[Link to Internet Charter Renewal](#)

In Internet Re-chartering, the RP registers/logs in to Internet Re-chartering and follows the intuitive process. Fundamentally, the process requires the RP to:

a. [Load Council Information](#)—Use the council's unit information.

--OR--

[Upload Recharter File](#)—Upload the file created in third-party, unit-management software (UMS) to create the initial work-in-progress roster. (ex. PackMaster or TroopMaster)

b. [Update the Roster](#)—Update charter information, select which current members to renew on next year's roster, promote members, add adult members, add youth members, update member data, and update member positions.

Please remember to update address, emails and phone numbers for all Youth & Adults

c. [Check the Roster](#)—Validate that the data to be submitted conforms to BSA rules.

d. [Update Member Fees](#) – update fees (e.g., assign “Multiple” status) and sign up unit members for Boys' Life.

Notes:

Member fees for members who are registered in multiple units and are only paying in one unit and be adjusted after the Summary stage of the on-line Internet Rechartering system

The last step in finalizing your on line recharter is to sign it.

There are 2 options.

1. Sign your charter electronically. This option only requires the Executive Officer or the Charter Organization Representative to approve electronically.
2. Sign your charter in person. This option requires signature by the Executive Officer or Charter Organization Representative and Unit Leader

The screenshot shows a web form titled "APPROVE ROSTER". The text on the form reads: "Our Organization approves this application and all registering adults. I understand the responsibility for the approval of new adults can be given to our chartered organization representative." Below this is a dropdown menu labeled "Select Approver" with "Executive Officer, Charter" selected. A red arrow points from a text box to this dropdown. The next line of text is: "I (we) verify that the name selected as approving this unit Charter Renewal has consented to this approval. I (we) understand that the unit key adults will receive e-mail notification of this approval." Below this are two radio button options: " I (WE) AGREE" and " I (WE) DO NOT AGREE". A red arrow points from a text box to the "I (WE) AGREE" option, and another red arrow points from a text box to the "I (WE) DO NOT AGREE" option. The text boxes contain instructions for each option.

To sign your charter electronically, select the approver, then "I (We) Agree" and select NEXT.

If not signing electronically select "I (We) Do Not Agree" and select NEXT.

Here's how to wrap it up:

When you've completed all the information to re-charter your unit, click the **Submit** button.

Print the Unit Charter Renewal Report Package, which includes the charter renewal application and lists of new members, transfers, multiples, and no-fee adults.

Make sure to acquire the appropriate signatures on the application. The digital application only requires one electronic signature submitted by the Executive Officer or Charter Organization Representative. If the digital signature of Executive Officer or Charter Organization Representative is not approved online, you must have it signed by the Executive Officer or Charter Organization Representative and Unit Leader.

Then make an appointment to bring the entire packet, along with new applications, registration and insurance payments to the **Council Office**

Required documents to turn in to the council in order to finalize the renewal process:

- All pages of the Unit Charter Renewal Report Package (no draft copies please).
- BSA Adult or Youth applications for everyone listed as “new” on page one of the Charter Renewal Report Package. Adult applications MUST include a signed Disclosure/Authorization form.
- Youth Protection Training Certificates
- 2021 Re Charter Check List and the Annual Recharter Fees Summary (found in your units 2021 Recharter Packet Download.
- One check -- made payable to Greater Niagara Frontier Council
- Signed Annual Charter Agreement

PLEASE NOTE:

- The final paperwork must include appropriate signatures on all individual adult and youth applications and on the Charter Renewal Application. The lack of appropriate signatures will delay processing of your charter renewal.
- Submit your charter renewal: at Council/District Recharter Nights in November (dates to be emailed by end of October, dates will be posted online at www.WNYScouting.org) or at the Council Service Center during business hours of 9am to 5pm Mondays – Fridays (please call to setup an appointment with your District Professional).

ALL CHARTERS ARE DUE IN THE OFFICE NO LATER THAN NOVEMBER 30, 2020

If the renewal has not been submitted and any issues identified have not been corrected, after December 31, 2020, your Unit will no longer be an active unit in the BSA. This means that your Unit, its leaders, Scouts and chartered organization are not covered by any insurance provided by the BSA. You may not participate in any Scouting activities including but not limited to Unit meetings, advancement and camping until the charter has been properly completed. There is no grace period.



2021 Re-Charter Check List



- Does the unit have the correct number of Adult Leadership Positions
 - o Packs: IH, CR, CC, MC(2 or more), CM, DL(1 or more)
 - o Troops: IH, CR, CC, MC(2 or more), SM
 - o Crews: IH, CR, CC, MC(2 or more), NL
 - o Ships: IH, CR, CC, MC(2 or more), SK
- Review & Update **ALL** Address, Phone & Emails for all returning Adults & Youth prior to submitting online
- Please make sure that **All Adults** on Charter are current with Youth Protection Training
- Review Draft prior to final submission
- Print Final Submitted Online Charter with the following signatures:
 - Chartered Organizational Head or Charter Organization Representative and Unit Leader (if not approved online by the Chartered Organizational Head or Charter Organization Representative)
- New applications & fees: See pro-rated chart for Fees

Number of Youth ____ X \$ ____ = ____

Number of Adults ____ X \$ ____ = ____
- New Member Applications (youth & adults) with proper signatures (Youth Application: unit leader; Adult Application: chartered organization head or representative)
- Youth Protection Documentation (if flagged on charter)
- Journey to Excellence Form (filled out & signed by the Unit Leader & Committee Chair)
- NEW Background Disclosure Authorization Form if required
- Annual Unit Charter Agreement Form (signed by the chartered organization head & representative)
- Fees for Charter Renewal (please note new fees for 2021)

Please bring this check list with you at time of your Charter Turn-In

If you have any questions concerning the re-chartering process, please call or email your District Professional:

Onondaga: Bob Blatz (716)512-6215 Bob.Blatz@scouting.org
Polaris: Brandon Blatz (716)512-6214 Brandon.Blatz@scouting.org
Tatonka: Britney McClain (716)512-6212 Britney.McClain@scouting.org
Red Jacket: Warren Walter (716)512-6208 Warren.Walter@scouting.org

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Greater Niagara Frontier Council, BSA

2860 Genesee St. Buffalo, NY 14225 (716) 891-4073

Annual Recharter Fees Summary (for registration through 2021)

Please note: This form must be turned in with your Recharter Paperwork!

Pack / Troop / Crew / Ship / Post # _____ District _____

Registration

Youth _____ x \$66.00 = \$ _____

Explorer Youth _____ x \$42.00 = \$ _____

Adult Leaders _____ x \$42.00 = \$ _____

Total Registration \$ _____

Accident Insurance

Youth & Adult _____ x \$6.00 = \$ _____

Total Insurance \$ _____

Council Fee

Youth & Adult _____ x \$24.00 = \$ _____

Total Council Fee \$ _____

Boy's Life Magazine

Youth Subscriptions _____ x \$12.00 = \$ _____

Adult Subscriptions _____ x \$12.00 = \$ _____

Total Subscriptions \$ _____

New Applications (Current Charter Year 2020)

See Pro-Rated Fee Chart (add \$25 for New Youth Members)

Youth _____ x _____ = \$ _____

Adult _____ x _____ = \$ _____

Total New Applications \$ _____

Unit Charter Fee \$ 75.00

**Add the boxes together for
TOTAL FEES DUE at Recharter**

\$ _____

Money on Account \$ _____

**Make checks payable to
GNFC**

Check No. _____

**Authorization to deduct
fees from Unit Account**

X _____

NOTE: It is recommended that you not fill in the check amount until all calculations have been checked when Charter is turned in.

THE ANNUAL UNIT CHARTER AGREEMENT BETWEEN:

_____ and the _____ Council, BSA
Chartered Organization Local Council

Pack No. _____ Troop No. _____ Crew No. _____ Ship No. _____

(Please identify those units chartered by the Chartered Organization.)

The purpose of the Boy Scouts of America (BSA) program is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values and principles taught in the Scout Oath and Scout Law.

The Chartered Organization, as a duly constituted organization that serves youth, desires to use the program(s) of the BSA to further its mission respecting the youth it supports. The Local Council provides the support and service necessary to help the Chartered Organization succeed in its use of Scouting.

The Chartered Organization agrees to:

- Use Scouting to further the Chartered Organization's aims and values for youth.
- Chartered organizations must utilize the Scouting program to accomplish specific objectives related to one or more of the following:
 - o Youth character development
 - o Career skill development
 - o Community service
 - o Patriotism and military and veteran recognition
 - o Faith-based youth ministry
- Conduct the Scouting program consistent with BSA rules, regulations, and policies. They may be found on the My.Scouting website and at the following location: www.scouting.org/about/membership-standards/.
- Chartered organizations must not use the Scouting program to pursue any objectives related to political or social advocacy, including partisan politics, support or opposition to government action, or controversial legal, political, or social issues or causes.
- Be represented in the Local Council and the local Scouting district by a Chartered Organization Representative (COR), who will be appointed by the Chartered Organization. The COR will be the point of contact between the Chartered Organization and the Local Council; will serve as a voting member of district and council committees on which the COR serves; and will, with the Chartered Organization, select and approve volunteer leaders for submission to the Local Council for its consideration. The COR will work with the unit committees sponsored by the Chartered Organization.
- Support unit committee(s) made up of at least three persons for each unit.

- Assure that adults selected as unit leaders are suitable by, at a minimum, having the appropriate leaders of the Chartered Organization review and sign each application.
- Ensure appropriate facilities for the unit for its regular meetings to facilitate the aims of the Chartered Organization and Scouting.
- Encourage adult leaders to receive additional applicable training made available by the council.

The Local Council agrees to:

- Respect the aims and objectives of the Chartered Organization and assist the Chartered Organization by making available Scouting resources.
- Make available to the Chartered Organization and its units and members program training, program resources, and other Scouting support services.
- Make available training and support for the Chartered Organization and for the COR, the primary link between the Chartered Organization, the Local Council, and the BSA. Track and require all unit leaders to attend BSA Youth Protection Training.
- Conduct criminal background checks on adult leaders approved by the Chartered Organization.
- Provide camping opportunities, administrative support, and professional staff to assist the Chartered Organization in developing a successful Scouting program.
- Provide primary general liability insurance to cover the Chartered Organization, its board, officers, COR, employees, and Scouting members and volunteers for authorized Scouting activities. Indemnify the Chartered Organization in accordance with the resolutions and policies of the National Executive Board of the Boy Scouts of America.

Signed _____ Title _____ Date _____
For the chartered organization

Signed _____ Title _____ Date _____
For the BSA local council

Signed _____ Title _____ Date _____
Chartered Organization Representative



Common Errors

- Applications are not attached for individuals listed as NEW on the cover sheet
- Adult application are required for any youth who turned 18
- Signatures are missing from the applications
- Critical information is missing from adult applications
- Page on (cover sheet is missing)
- More than 1 position has been assigned to an adult leader
- All units under the same Chartered Organization must have the same COR and IH

District Contact information

Onondaga: Bob Blatz (716)512-6215 Bob.Blatz@scouting.org

Polaris: Brandon Blatz (716)512-6214 Brandon.Blatz@scouting.org

Red Jacket: Warren Walter (716)512-6208 Warren.Walter@scouting.org

Tatonka: Britney McClain (716)512-6212 Britney.McClain@scouting.org

Commissioner Contact information:

Onondaga: Marianne Scime - smeprek@yahoo.com

Polaris: Kendra Gaynor – gaynorkendra@gmail.com

Red Jacket: Andy Loeb - asloeb@cs.com

Tatonka: Mike Hughes - sfcrocezco@hotmail.com